

European Commission



University of Udine

Erasmus + Programme

Key Action 1

- Mobility for learners and staff -

Higher Education Student and Staff Mobility

Inter-institutional¹ agreement 2014-2020²

between programme countries

[Minimum requirements]³

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus Studio programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

A. Information about higher education institutions

Name of the institution (and department, where relevant)	Erasmus code	Contact details ⁴ (email, phone)	Website (e.g. of the course catalogue)
UNIVERSITY OF UDINE <i>International Relations and Mobility Office</i> v. Palladio, 8 33100 UDINE ITALY	I UDINE01	Claudia.schileo@uniud.it outgoing mobility & Erasmus Studio Agreements Fax +39-0432-556229 phone: +39-0432-556221 International Student Service iss@uniud.it incoming exchange mobility fax +39-0432-556496 phone +39-0432-556218/556497	http://www.uniud.it/international-area/incoming-mobility general course catalogue: http://www.uniud.it/didattica/facolta courses held in English: http://www.uniud.it/international-area

¹ Inter-institutional agreements can be signed by two or more higher education institutions

² Higher Education Institutions have to agree on the period of validity of this agreement

³ Clauses may be added to this template agreement to better reflect the nature of the institutional partnership.

⁴ Contact details to reach the senior officer in charge of this agreement and of its possible updates.

	I UDINE01	Professor/departmental coordinator: Franco ROSA franco.rosa@uniud.it DIAL - DIPARTIMENTO DI SCIENZE DEGLI ALIMENTI	
FESIA (Fédération des Ecoles Supérieures d'Ingénieurs en Agriculture) is a consortium of 4 French leading institutions for food, agronomy and agribusiness : <ul style="list-style-type: none"> > ESA - Ecole Supérieure d'Agriculture d'Angers > Groupe ISA - Lille > ISARA - Institut Supérieur d'Agriculture et d'Agro-alimentaire Rhône-Alpes - Lyon > Purpan - Ecole d'Ingénieurs de Purpan - Toulouse 	F ANGERS08	Stéphane BROCHIER , President of FESIA International Commission Contact : Chantal CAURE, International Relations Officer, in charge of LLP/Erasmus Programme GROUPE ESA 55 rue Rabelais - BP 30748 F- 49007 ANGERS Cedex 01 Tel : +33 241 23 55 63 Fax : +33 241 23 55 32 e.mail : c.caure@groupe-esa.com Contacts at ESA Angers, Groupe ISA Lille, ISARA Lyon and PURPAN Toulouse : see our Information sheet enclosed.	http://www.groupe-esa.com http://www.isa-lille.com http://www.isara.fr http://www.purpan.fr/

B. Student Mobility numbers⁵ per academic year

[if the agreement is signed for more than one academic year the partners commit to amend the table below in case of changes in the mobility data by no later than the end of September in the preceding academic year.]

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code [ISCED] + Subject area name	Study cycle [1 st cycle or undergrad. degree]	Study cycle [2 nd cycle or postgraduate]	Study cycle [PhD or doctoral cycle]	Number of student	Duration of stay for each student [number of months]
I UDINE01	F ANGERS08	620 (01.1) Agricultural Sciences	X	X		3	6
F ANGERS08	I UDINE01	641 Animal Husbandry	X	X		3	6

C. Teaching Staff Mobility per academic year

⁵ Mobility numbers can be given per sending/receiving institutions and per education field (optional*:
<http://www.uis.unesco.org/Education/Pages/international-standard-classification-of-education.aspx>)

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name*	Number of staff mobility periods	
				Staff Mobility for Teaching	Average duration in weeks (minimum of teaching hours required: 8)
I UDINE01	F ANGERS08	620 (01.1)	Agricultural Sciences	To be defined	1
F ANGERS08	I UDINE01	641	Animal Husbandry	To be defined	1

D. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution [Erasmus code]	Optional: Subject area	Language of instruc- tion 1	Language of instruc- tion 2	Recommended language of instruction level ⁶	
				Student Mobility for Studies [Minimum recommended level: B2]	Staff Mobility for Teaching [Minimum recommended level: B2]
I UDINE01		Italian	English	A1 (Italian)	
F ANGERS08		French	English	French Level : B1 English Level : B2	

For The university of Udine (I UDINE01) :

- Courses held in English can be offered within some study courses. The student can check the list on our web-site: <http://www.uniud.it/international-area>

E. Additional requirements

For The university of Udine (I UDINE01) :

The original transcript of records (no carbon copy is accepted) with the exams done by the Italian student can be given or sent directly to him/her OR to the International Relations and Mobility Office of I UDINE01.

The Learning Agreement or the changed Learning Agreement has to be given to the Italian student who will submit to the approval of the professor coordinator.

⁶ For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see <http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

The incoming Erasmus student/partner universities can check information about extension of study period and changes to the original L. Agreement on the web site:

- <http://www.uniud.it/international-area/incoming-mobility/Prolungamento%20periodo%20di%20studio%20-%20Extension%20study%20period/prolungamento-del-periodo-di-studio?lingua=eng>
- <http://www.uniud.it/international-area/incoming-mobility/modifiche-plano-di-studi-changes-to-original-proposed-learning-agreement/modifiche-plano-di-studi-learning-agreement?lingua=eng>

For any of the FESIA institution (F ANGERS08) :

Local mentors will help incoming students with practical issues like housing, opening a bank account, registration procedures, etc. :

ESA ANGERS : Mrs Carine BILLAUD, c.billaud@groupe-esa.com, (0033) 2 41 23 56 54, Fax : 0033 2 41 23 55 32
 - Website : <http://www.groupe-esa.com/formalities-health-accomodation-7143.kjsp?RH=GESA-EN&RF=1303480770626>

GROUPE ISA LILLE : Mrs Jana STRILKOVA, jana.strilkova@isa-lille.fr, (0033) 3 28 38 48 23 – Website : <http://www.isa-lille.com/International-students/exchange-students/practical-information/>

ISARA LYON : Mrs Sigolène VERNERET, sverneret@isara.fr, (0033) 4 27 85 85 10, Fax : 0033 4 27 85 86 37 – Website : <http://www.isara.fr/en/Study-at-Isara-Lyon/Prepare-your-stay>

PURPAN : Mrs Sarah PRINCE sarah.prince@purpan.fr (0033) 561 15 30 41 and Mrs Delphine SEGUI delphine.segui@purpan.fr (0033) 561 15 30 19, Fax : 0033 5 61 15 30 60 – Website : <http://www.purpan.fr/International/foreign-students> (student handbook part 1 & 2)

For courses taught in French: International students with knowledge of B1 French are welcomed. Depending on institutions, French as Foreign Language courses are offered, free of charge in September, and January. For schedule: see the web site of the selected institution.

For courses taught in English, B2 level is required.

F. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

Receiving institution [Erasmus code]	Autumn term, or full year	Spring term
I UDINE01	15 May (nomination letter)	30 September (nomination letter)
F ANGERS08	ESA : October 15 th GROUPE ISA : November 1 st ISARA : October 15 th PURPAN : October 1 st	ESA : May 2 nd GROUPE ISA : May 15 th ISARA : April 15 th PURPAN : June 1 st

2. For The university of Udine (I UDINE01) :

The I UDINE01 will send a detailed Erasmus nomination list by e-mail. It cannot be guaranteed another modality to nominate Erasmus students from I UDINE01 (such as online nominations etc.).

Partner Universities have to send a detailed Erasmus nomination list by e-mail (to iss@uniud.it). It cannot be guaranteed the acceptance of another modality to nominate Erasmus students by partner Universities (such as online nominations etc.).

The I UDINE01 will send its decision (information package) within 8 weeks at the maximum from the reception of the nomination letter.

For any of the FESIA institution (F ANGERS08) : The receiving institution will send its decision within 6 weeks

3. For The university of Udine (I UDINE01) :

Erasmus incoming student at the I UDINE01 has to collect the Transcript of Records before leaving Udine, otherwise the Transcript of Records will be issued and sent by the I UDINE01 no later than 5 weeks directly to the personal post address of the student.

For any of the FESIA institution (F ANGERS08) : A Transcript of Records will be issued by the receiving institution no later than 5 weeks after the assessment period has finished at the receiving HEI.

4. Termination or modification of the agreement:

A unilateral decision to discontinue or to change the exchanges notified to the other party by September 20/./ will only take effect from the October of the following new academic year.

G. Information

1. Grading systems of the institutions

The link to our webpage is

Institution [Erasmus Code]	WEB PAGE
I UDINE01	http://www.uniud.it/international-area/incoming-mobility/tabella-voti-ects-ects-labels/tabella-voti-ects?lingua=eng
F ANGERS08 : ESA : GROUPE ISA :	http://Course-Guide.groupe-esa.com and http://Transfert-ECTS.groupe-esa.com - Engineering program : http://www.isa-lille.com/programs/engineering/program/ - Master Food Tech: http://www.isa-lille.com/programs/masters/msc-in-food-sciences/program/ - Master Sustainable Management of Pollution: http://www.isa-lille.com/programs/masters/msc-sustainable-management-of-pollution/program/ - BSc 3 and Master in Environmental Sciences: http://www.isa-lille.com/programs/masters/msc-in-

ISARA :	environmental-sciences/program/ http://www.isara.fr/en/Study-at-Isara-Lyon/Exchange-students/Academic-semester-and-internships
PURPAN :	http://www.purpan.fr/International/foreign-students (student handbook part 2)

2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
I UDINE01		http://www.uniud.it/international-area/incoming-mobility/vivere-a-udine_living_in_udine/issue-renewal-of-residence-permit?lingua=eng
F ANGERS08	<p>ESA : Mrs Carine BILLAUD c.billaud@groupe-esa.com +33 241 23 56 54</p> <p>GROUPE ISA : Mrs Jana STRILKOVA jana.strilkova@isa-lille.fr +33 328 38 48 23</p> <p>ISARA : Mrs Sigolène VERNERET - sverneret@isara.fr + 33 427 85 85 10</p> <p>PURPAN : Mrs Sarah PRINCE sarah.prince@purpan.fr +33 561 15 30 41 Mrs Delphine SEGUI delphine.segui@purpan.fr +33 561 15 30 19</p>	<p>http://www.groupe-esa.com/formalities-health-accomodation-7143.kjsp?RH=GESA-EN&RF=1303480770626</p> <p>http://www.isa-lille.com/International-students/exchange-students/practical-Information</p> <p>http://www.isara.fr/en/Study-at-Isara-Lyon/Prepare-your-stay</p> <p>http://www.purpan.fr/international/foreign-students (student handbook part 1)</p>

3. Insurance

Non EU students can provide personally to get a private insurance in order to obtain the VISA for the study period.

EU students can ask to the home authorities for the European Health Insurance ("TEAM") for the full Erasmus study period.

F ANGERS08	<p>ESA : Mrs Carine BILLAUD c.billaud@groupe-esa.com +33 241 23 56 54</p> <p>GROUPE ISA : Mrs Jana STRILKOVA jana.strilkova@isa-lille.fr, +33 328 38 48 23</p> <p>ISARA : Mrs Sigolène VERNERET - sverneret@isara.fr + 33 427 85 85 10</p> <p>PURPAN : Mrs Sarah PRINCE sarah.prince@purpan.fr +33 561 15 30 41 Mrs Delphine SEGUI delphine.segui@purpan.fr +33 561 15 30 19</p>	<p>http://www.groupe-esa.com/formalities-health-accomodation-7143.kisp?RH=GESA-EN&RF=1303480770626</p> <p>http://www.isa-lille.com/international-students/exchange-students/practical-information</p> <p>http://www.isara.fr/en/Study-at-Isara-Lyon/Prepare-your-stay</p> <p>http://www.purpan.fr/international/foreign-students (student handbook part 1)</p>
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4. Housing




The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
I UDINE01		http://www.uniud.it/international-area/incoming-mobility/alloggio-a-udine/alloggio-a-udine?lingua=eng
F ANGERS08	<p>ESA : Mrs Carine BILLAUD c.billaud@groupe-esa.com +33 241 23 56 54</p> <p>GROUPE ISA : Mrs Jana STRILKOVA jana.strilkova@isa-lille.fr, +33 328 38 48 23</p> <p>ISARA :</p>	<p>http://www.groupe-esa.com/formalities-health-accomodation-7143.kisp?RH=GESA-EN&RF=1303480770626</p> <p>http://www.isa-lille.com/international-students/exchange-students/practical-information</p> <p>http://www.isara.fr/en/Study-at-Isara-Lyon/Prepare-your-stay</p>

	<p>Mrs Sigolène VERNERET - <u>sverneret@isara.fr</u> + 33 427 85 85 10</p> <p>PURPAN : Mrs Sarah PRINCE <u>sarah.prince@purpan.fr</u> +33 561 15 30 41 Mrs Delphine SEGUI <u>delphine.segui@purpan.fr</u> +33 561 15 30 19</p>	<p>http://www.purpan.fr/international/foreign-students (student handbook part 1)</p>
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H. Signature of the institutions (legal representatives)

Institution (Erasmus code)	Name, function	Date	Signature ⁷	stamp
I UDINE01	Prof. M. Ballerini Vice rector for International Mobility	29.11.13		
F ANGERS08	Stéphane BROCHIER, President of FESIA International Commission Tel : +33 241 23 55 63 Fax : +33 241 23 55 32 e.mail : <u>c.caure@groupe- esa.com</u>	28-11-13		<p>GRUPE ÉCOLE SUPÉRIEURE D'AGRICULTUR Office des Relations Internationales 15 Rue Rabelaud B.P. 30748 49007 ANGERS CEDEX 01 TEL 33 (0)2 41 23 55 54 / 55 08 Fax : 33 (0)2 41 23 55 32</p>

⁷ Scanned signatures are accepted